

2024 Salary Payroll Calendar and Deadlines

<u>Salary Pay Period</u>	<u>Deadline to be included on Pay Date*</u>	<u>Pay Date</u>
1/1/2024- 1/15/2024	1/8/2024	1/12/2024
1/16/2024- 1/31/2024	1/25/2024	1/31/2024
2/1/2024- 2/15/2024	2/9/2024	2/15/2024
2/16/2024- 2/29/2024	2/23/2024	2/29/2024
3/1/2024- 3/15/2024	3/11/2024	3/15/2024
3/16/2024- 3/31/2024	3/25/2024	3/29/2024
4/1/2024- 4/15/2024	4/9/2024	4/15/2024
4/16/2024- 4/30/2024	4/24/2024	4/30/2024
5/1/2024- 5/15/2024	5/9/2024	5/15/2024
5/16/2024- 5/31/2024	5/27/2024**	5/31/2024
6/1/2024- 6/15/2024	6/10/2024	6/14/2024
6/16/2024- 6/30/2024	6/24/2024	6/28/2024
7/1/2024- 7/15/2024	7/9/2024	7/15/2024
7/16/2024- 7/31/2024	7/25/2024	7/31/2024
8/1/2024- 8/15/2024	8/9/2024	8/15/2024
8/16/2024- 8/31/2024	8/26/2024	8/30/2024
9/1/2024- 9/15/2024	9/9/2024	9/13/2024
9/16/2024- 9/30/2024	9/24/2024	9/30/2024
10/1/2024- 10/15/2024	10/9/2024	10/15/2024
10/16/2024- 10/31/2024	10/25/2024	10/31/2024
11/1/2024- 11/15/2024	11/11/2024	11/15/2024
11/16/2024- 11/30/2024	11/22/2024	11/29/2024
12/1/2024- 12/15/2024	12/9/2024	12/13/2024
12/16/2024- 12/31/2024	12/23/2024 at 10am***	12/31/2024
*Please note all transactions affecting an employee's paycheck for the upcoming pay date is to be approved by 4pm on this date in order to be included		
**If the payroll deadline falls on a holiday, departments will need to make arrangements to either have someone available to meet this deadline, or complete edits and sign-offs prior to the deadline.		
*Deadlines and pay dates are subject to change. Any changes will be communicated on the myLU webpage.		