

**ADVANCED ADVISORY COUNCIL – FALL MEETING: MINUTES**  
**Wednesday, 4:00 p.m., October 19, 2022**  
**Location: Microsoft Teams**

<b>AAC Members:</b>	<ul style="list-style-type: none"> <li>• <b>Accreditation Coordinator:</b> Nancy DeJarnette</li> <li>• <b>Director of Advanced Licensure Programs:</b> Samuel J. Smith</li> <li>• <b>Administration &amp; Supervision (EDAS) Program Director:</b> Roger Dunnick</li> <li>• <b>Math Specialist (EDMS) Program Director:</b> Vivian Jones</li> <li>• <b>Reading Specialist (EDRS) Program Director:</b> Jessica Talada</li> <li>• <b>School Counseling (COSC) Program Director:</b> Summer Kuba</li> <li>• <b>School Counselor Clinical Director:</b> Kerry Bowles</li> <li>• <b>Online Chairs for School &amp; Clinical Counseling:</b> Stacey Lilley</li> </ul>
<b>Absent:</b>	Lilley, Talada
<b>Guests:</b>	<b>School Counseling Field Coordinator:</b> Christina Germain
<b>Minutes recorded by:</b>	Smith

**HANDOUT MATERIALS**

- [PowerPoint Presentation](#)
- [AAC Minutes, February 24, 2022](#)
- [SOE Graduate List for Partners](#)

**PRESIDER:** Smith

**RECORDING:** Video recording of the meeting is available at this [link](#).

**PRAYER:** DeJarnette

**MINUTES: Approval or Amendment of Previous Minutes:** [AAC Minutes, February 24, 2022](#)

**PROGRAM DIRECTOR UPDATES**

- Administration & Supervision: Dunnick
  - NELP Alignment is underway. Two assessments have been completed with five more to go.
- Math Specialist: Jones
  - No developments to report at this time.
- Reading Specialist: Talada
  - Minutes to the September 27, 2022, Reading Specialist faculty meeting are available at this [link](#).
- School Counseling: Kuba
  - The program is increasing from 48 to 60 credit hours to meet the CACREP requirement. Four higher-level courses are being developed for these 12 additional credits.
  - The two internships are in the process of being separated with different course numbers and titles.

## ACCREDITATION UPDATES: DeJarnette

### DISCUSSION ITEMS

#### 1. Review AAT for Advanced Assessments (DeJarnette)

- Data analysis of Pre-AIA; AIA; Pre-SCRIP; SCRIP.
- Relative strengths and weaknesses were discussed. Some trends are continuing from previous data cycles. The School Counseling program has already begun to revise curriculum to strengthen standards relating to leadership and to research and evaluation.

#### 2. Validation of ACPs for Administration and School Counseling (DeJarnette)

The ACPs for Administration and School Counseling are being piloted currently through Fall 2023. In Spring 2023 the validation process will be carried out. Implementation with any necessary revisions is set tentatively for Fall-D 2023.

#### 3. Questions for Feedback

- When you think about the LU's EPP, what immediately comes to mind?
  - Site supervisors have commented that they would desire to have more interns from LU.
  - Candidates are in demand for employment as evidenced by frequent requests from employers for LU to promote their open positions.
  - When faculty make on-site visits for local internships, the interactions with and feedback from mentors are positive.
- How well do you feel our partnerships with school divisions are working?
  - Multiple districts in the local area express strong support for our advanced programs as evidenced by their willingness to host interns. There is only one local school district that is slightly slow to approve interns.
  - Communication with professors and host schools is open. For example, one mentor conveyed that the AIA was a bit intimidating, but they were pleased about how it showed the high expectations of LU. Mentor feedback conveyed that LU's program is rigorous and that the candidates are up to par.
  - Mentors feel supported.
- What recommendations do you have for our programs and/or candidate field experiences?
  - Several courses in the School Counseling program have been identified to strengthen the specific skills listed below prior to candidates reaching the internship:
    - Leadership
    - Assessment
    - Research
    - Small Groups
  - Consider further online curriculum opportunities to replace the engagement that previously occurred in intensives. In the Administration program, for example, SchoolSims is a video-based simulation experience. Currently, Educational Theory into Practice Software (ETIPS) is implemented into two courses; though a rich case-study learning experience, it is becoming outdated in content and in technology.

- What strengths or weaknesses do you perceive in our advanced program graduates?
  - Strengths
    - School Counseling completers are very grounded in the ASCA model.
    - Commitment to the profession.
  - Weaknesses
    - Program completers do not stay in touch after graduation. This makes it difficult to collect data from alumni.
    - It is periodically noted by employers that classroom management skills need improvement.
    - Graduates should leave the program with more exposure to technology that is currently in use in the specific field of licensure.

4. **Appeals, Extenuating Circumstances. Advanced Programs** (Smith)

A few changes have been made to this document since the spring 2022 meeting:

- Dual internship settings are now required if there is no mentor at the site of the intern’s employment with the credential to serve as a mentor.
- If the mentor is employed at a different site than the intern, the mentor and the intern are required to visit each other’s site.
- If the mentor does not have the required experience at the time of internship placement, the experience must be met by the completion of the internship. If not, another mentor at the same site or an off-site mentor must be identified who would have the required experience by the end of the internship.

**ACTION ITEMS**

Action Item	Individual	Due
Alignment of NELP Assessments ( <a href="#">Instructions</a> )	Dunnick/Smith	See the schedule below.

NELP Draft to PD	NELP Final to PD	CCF to PD	CCF to Chair	Implementation	Prefix	#	Course Name	SME
COMPLETED	COMPLETED	COMPLETED	COMPLETED	2022-40, Fall D	EDAS	640	School Administration	Ratcliffe, Martin
COMPLETED	COMPLETED	COMPLETED	COMPLETED	2022-40, Fall D	EDAS	741	Theories of Ed'l Leadership	Orlando, Maria
COMPLETED	COMPLETED	10/25/2022	11/15/2022	2023-20, Spring D	EDAS	742	Ed'l Leadership & Public Relations	McGann, Gregory
COMPLETED	COMPLETED	10/25/2022	11/15/2022	2023-20, Spring D	EDAS	646	School-Community Relations	Crutchfield, Temple
COMPLETED	12/20/2022	1/20/2023	2/20/2023	2023-30, Summer A	EDAS	699	Internship: School Administration	Pritchard, Tracey
11/20/2022	12/20/2022	1/20/2023	2/20/2023	2023-30, Summer B	EDAS	743	Exec Leadership in Curr & Inst	Citty, Janet (Gay)
11/20/2022	12/20/2022	1/20/2023	2/20/2023	2023-30, Summer B	EDAS	641	Supervision of Instruction	Klamm, Harvey
2/1/2023	3/1/2023	4/1/2023	5/1/2023	2023-40, Fall B	EDAS	748	School District Finance & Org'l Mgmt	Ryff, Tony
2/1/2023	3/1/2023	4/1/2023	5/1/2023	2023-40, Fall B	EDAS	648	School Finance	Bartlett, John
2/1/2023	3/1/2023	4/1/2023	5/1/2023	2023-40, Fall B	EDAS	647	School Law	McGann, Gregory
2/1/2023	3/1/2023	4/1/2023	5/1/2023	2023-40, Fall B	EDAS	747	Advanced School Law	Beam, Andrea
4/1/2023	5/1/2023	6/1/2023	7/1/2023	2023-40, Fall D	EDAS	645	Foundations for Educational Leaders	Bailey, Craig
4/1/2023	5/1/2023	6/1/2023	7/1/2023	2023-40, Fall D	EDAS	740	Leadership Principles & Ethics	Kimball, Reggie

**Time of Adjournment: 5:00 p.m.**