

Field Experience Summary (FES) School Counseling Program Cumulative Field Experience Log

Candidate:		LU ID#:																	
Field Experience Semesters (3): <i>The rows below are for hours earned in the practicum, internship 1, and internship 2 placements during enrollments in COSC 692/COUC 692 and COSC 693 Part 1 and COSC 694 Part 2. The COSC 692/COUC 692 practicum, COSC 693, and COSC 694 internships are supervised by a licensed practitioner with clinical or school counselor supervision credentials and training. Briefly describe activities that support the columns to the right (diversity, exceptionalities, collaboration, etc.)</i> Practicum: A minimum of 100 cumulative hours must be accrued during the semester: At least 40 hours must be “direct” service hours (see below.) Internship 1: A minimum of 300 cumulative hours must be accrued during the semester: At least 120 hours must be “direct” service hours (see below.) Internship 2: A minimum of 300 cumulative hours must be accrued during the semester: At least 120 hours must be “direct” service hours (see below.)		Course prefix/number		Direct Hours		Indirect Hours		List Practicum and Internship Site(s) Name, City, and State for placement AND List Site Supervisor’s Name for placement:		Population Served (Grade Levels)		Christian, Public, Other		Diversity (ethnicities, cultures)		Exceptionalities (IEP, 504, Gifted)		Collaboration (Resources/Individuals Inside and Outside of the School)	
List the Beginning & Ending Date of Practicum & Internship Placements:																			
Practicum																			
Internship Part 1																			
Internship Part 2																			
TOTAL:																			

Practicum _____ (at least 100 hours)
School Site _____ Clinical Site _____

TOTAL DIRECT: _____
TOTAL INDIRECT: _____ (at least 40 hours)
TOTAL HOURS: _____

TOTAL GROUP SUPERVISION HOURS: _____
Practicum students accrue a minimum of 1.5 to 2 group supervision hours each week (WebEx/Teams with Liberty course professor.) Required: **25.5** hours *or more* synchronized group supervision with Liberty course professor.

TOTAL FACE-TO-FACE SITE SUPERVISION HOURS: _____
In addition to group supervision hours, **practicum** students are required to participate in 1 hour of face-to-face supervision with their site supervisor during each week of the semester of practicum. Required: 10 *or more* face-to-face site supervision hours.

Internship 1 _____ (at least 300 hours)
Elementary _____ Secondary _____

TOTAL DIRECT: _____ (at least 120 hours)
TOTAL INDIRECT: _____
TOTAL HOURS: _____

TOTAL GROUP SUPERVISION HOURS: _____
Internship 1 students accrue a minimum of 1.5 to 2 group supervision hours each week (WebEx with Liberty course professor.) Required: **25.5** hours *or more* synchronized group supervision with Liberty course professor.

TOTAL FACE-TO-FACE SITE SUPERVISION HOURS: _____
In addition to group supervision hours, **Internship 1** students are required to participate in 1 hour of face-to-face supervision with their site supervisor during each week of the semester of internship 1. Required: 14 *or more* face-to-face site supervision hours.

Direct Hours
Leading/Co-leading Small group Counseling/Individual Counseling
Individual Student Planning (career planning, personal planning, scheduling)
Leading/Co-leading Classroom Guidance Lessons
Assessment (when practicum student is directly interacting with the client/student to engage in the assessment.)

Large group activities that support Core School Counseling Curriculum (*examples:* Red Ribbon week activities whereby you are interacting directly with students on projects, Drug Awareness assembly given to students, other programs such as peer mediation/peer mentoring whereby you train and meet with students to facilitate mediation/mentoring sessions).

Indirect Hours
Maintaining case notes
Consultation/collaboration with stakeholders for the benefit of the client/student who is not present.
Observations of site supervisor implementing classroom guidance lessons, individual counseling, group counseling, etc.
Large group activities whereby you do not interact directly with students/clients, but only coordinate the activities. This includes planning and marketing the activity.
Other professional activities in which counselors engage on a daily basis in the practicum setting.
1 hour per week on-site supervision
1.5 to 2 hours per week Liberty Professor Supervision

Internship 2 _____ (at least 300 hours)
Elementary _____ Secondary _____

TOTAL DIRECT: _____ (at least 120 hours)

TOTAL INDIRECT: _____

TOTAL HOURS: _____

TOTAL GROUP SUPERVISION HOURS: _____

Internship 2 students accrue a minimum of 1.5 to 2 group supervision hours each week (WebEx with Liberty course professor.) Required: **25.5** hours *or more* synchronized group supervision with Liberty course professor.

TOTAL FACE-TO-FACE SITE SUPERVISION HOURS: _____

In addition to group supervision hours, **Internship 2** students are required to participate in 1 hour of face-to-face supervision with their site supervisor during each week of the semester of internship 2. Required: 14 *or more* face-to-face site supervision hours.

Field Experience Cumulative (Practicum + Internships) Total:

TOTAL HOURS _____ (minimum 700 hours)

TOTAL Elementary _____ (minimum 100 hours out of 700 hours)

TOTAL Secondary _____ (minimum 100 hours out of 700 hours)

TOTAL DIRECT _____ (minimum 280 hours out of 700 hours)

I certify the above information is accurate to ensure I have both elementary and secondary school experience to be eligible for K-12 license/certification.

Student Signature _____

LU ID# _____

Date _____

Field Experience Rubric: School Counseling

Throughout the program, you need to select field experience settings, professional memberships, internship, and practicum experiences that allow you to complete the requirements on the **Field Experience Rubric** below. This rubric is **completed by you**. All rubric areas must have a minimum rating of “Required” for licensure.

SCHOOL COUNSELING (K-12) ENDORSEMENT

CAEP	ASCA / CACREP	Setting	Recommended	Required
A1.1d,f	ASCA 3,5,6 CACREP 2016 1, 3, 5.G	Christian School	Two or more field experiences in Christian school setting. The virtual field experience included in COSC 660 may count toward one experience.	Minimum of one field experience in Christian school setting. The virtual field experience included in COSC660 may count toward one experience.
A1.1c,d,f	ASCA 3,4 CACREP 2016 1, 3, 5.G	Public School	Two or more field experiences in public school setting.	Minimum of one field experience in public school setting.
A1.1c,d,f	ASCA 3,5 CACREP 2016 1, 3, 5.G	Other settings (alternative, private, charter)	Field experiences with K-12 students in more than two different school settings (alternative, private, charter).	Field experiences with K-12 students in one different school settings (alternative, private, charter). The virtual field experience included in COSC660 may count toward one experience.
A1.1d,f	ASCA 6 CACREP 2016 1, 3, 5.G	Cultural Diversity (ethnicity, SES, gender, language, urban, rural, etc.)	Field experiences with K-12 students who represent more than two different aspects of cultural diversity (ethnicity, race, SES, gender, language, urban, rural).	Field experiences with K-12 students who represent a minimum of two different aspects of cultural diversity (ethnicity, race, SES, gender, language, urban, rural).
A1.1c,d,f	ASCA 4 CACREP 2016 1, 3, 5.G	Exceptionalities (learning disability, autism, emotional disturbance, intellectual disability, other health impairment, developmental delay, multiple disabilities, traumatic brain injury, etc.)	Field experiences with K-12 students who represent more than two different categories of exceptionalty.	Field experiences with K-12 students who represent two different categories of exceptionalty.
A1.1c,d	ASCA 3,5,6 CACREP 2016 1, 3, 5.G	Grades PreK- 5/6	Field experiences include more than 100 hours in grades preK-5/6.	Field experiences include 100 hours in grades preK-5/6.
A1.1c,d	ASCA 3,5,6 CACREP 2016 1, 3, 5.G	Grades 6/7-12	Field experiences include more than 100 hours in grades 6/7-12 setting.	Field experiences 100 hours in grades 6/7-12 setting.
A1.1d,f	ASCA 1,6 CACREP 2016 1, 3, 5.G	Professional organizations/ Professional Liability Insurance	Membership and active participation in more than one professional organization for school counselors. Active memberships ASCA is required for practicum and internships. (example memberships include ACA, state counseling/school counseling organizations, AACC, etc.)	Membership and active participation in one professional organization for school counselors. Active membership in ASCA is required is required for practicum and internships.
A1.1c,d,f	ASCA 1,5 CACREP 2016 1, 3, 5.G	Total hours for placement	Completed more than 700 hours total, including leading groups.	Completed 700 hours total, including leading groups.
A1.1c,d,f	ASCA 1,5 CACREP 2016 1, 3, 5.G	Total direct hours for placements	Completed more than 280 direct hours total.	Completed 280 direct hours total.